

**AUDIT REPORT SUMMARY SHEET**Area of Audit: EMSLocation(s): GeelongAudit Check Sheet No.: KAudit Date: 18/06/07

CC: S. Chatterton, A. Smarrelli, G. O'Sullivan,  
C. Fasolino, G. Millard, G. Horman, W. Jarman & Noticeboards.

NON COMPLIANCES, OBSERVATIONS AND ACTIONS	RESPONSIBILITY	BY WHEN
EMS system is suitable and well managed. All previous audit actions closed out.		
<b><u>Six observations are:-</u></b>		
1. New chemical , butadiene, commissioned in October 2006. Butadiene commissioning approval notice (30A) sighted. Condition on combustor efficiency over three ships has been transferred to new licence (April 2007; condition 2.4) that incorporates butadiene ; conditions met. No further action.		
2. New EPA licence (April 2007) received. Requires closer monitoring of conditions & liaison with EPA. Discussed with operations Manager. Condition 2.1 - Retain copy of Hot Degassing Measures in EPA correspondence file or equivalent. Also ensure other future licence condition reports retained on site.	Gary O'Sullivan	30/07/07
3. Muster tests are required monthly. Six reports sighted over last 8 months. Ensure monthly muster reports completed.	Angelo Smarelli	30/6/07
4. EPA waste docket system was untidy. Two dockets need following up. ie match dockets 356107 & 299250 (copy 2) with destination (copy 5) dockets to show completeness of source to destination. Recommend this system be handled by Operations Superintendent level.	Gary O'Sullivan	30/8/07
5. EMM ( master copy) has some hand written notes, which need to be inputted into the EMM.	S. Chatterton	30/08/07
6. Discharge water result for first quarter 2007 was not available. Follow up and raise incident report if not sampled.	Angelo Smarelli	30/7/07